

## University School of Research

### PhD Course Outline

	Description	Timeline
<b>Step1:</b>	Advertisement	June/December
<b>Step2:</b>	Get the application	June-July/December-January
<b>Step3:</b>	Carry out the admission process as per UGC Guidelines  a) Entrance Test + Interview b) Declaration of results	August/January
<b>Enrollment and Coursework Fee Submission (August-September/January-February)</b>		
<b>Step4:</b>	Conduct of Ph.D. course work  1) Research Methodology (03 Credits) 2) Research Methodology Lab (03 Credits) 3) Research and Publication Ethics (03 Credits)	1) 10 days of continuous classes (Including Saturday-Sunday)  2) Dual Mode classes, with on-campus delivery, for two months
<b>Fee Submission (February/June)</b>		
<b>Step5:</b>	1) Literature Review Report (03 Credits) 2) Doctoral Core Subject seminar (04 Credits) and Supervisor/Co-Supervisor allocation	February-March/June-July
<b>Step6:</b>	Submission of Synopsis and Viva-Voce	August/January
<b>Fee Submission (August-September/January-February)</b>		
<b>Step7:</b>	Semester progress report signed by Supervisor/Co-Supervisor to be submitted to Director (Research) office  Review Paper submissions in Scopus Index Journals / Conferences	January/August
<b>Fee Submission (February/September)</b>		

<b>Step8:</b>	Semester progress report duly signed by Supervisor/Co-Supervisor to be submitted to Director (Research) office  Research Paper Submissions in Scopus Index Journals	July-August/December-January
<b>Fee Submission (August-September/January-February)</b>		
<b>Step9:</b>	Semester progress report duly signed by Supervisor/Co-Supervisor to be submitted to Director (Research) office  Research Paper Submissions in Scopus Index Journal	January/August
<b>Fee Submission (February/September)</b>		
<b>Step10:</b>	Semester progress report duly signed by Supervisor/Co-Supervisor to be submitted to Director (Research) office  Final Synopsis & Pre-Thesis Submission  Evaluation by DRC and Open Defence.	July-August/December-January
<b>Fee Submission (August-September/January-February)</b>		
<b>Step11:</b>	1) Verification of Research Publications as per SCOPUS/UGC Care database 2) Examiner approval 3) Final Thesis Submission as per UGC/RBU guidelines and checklist	October/March
<b>Step12:</b>	1) Getting the consent of examiners for evaluating the Thesis 2) External Examination Fee Submission 3) Sending of thesis and receiving report from approved examiners	November-December/July-August
<b>Step13:</b>	Conduct the final viva voce and open defence of PhD thesis, notification and the award of the degree	December-January/July-August